



NEWCASTLE
WRITERS
FESTIVAL

Story Hunter Guide - Position Description

We are seeking to hire six people to be part of the Story Hunter program, an exciting new initiative that will increase creative writing opportunities for children in the Hunter region.

As a Story Hunter Guide you will deliver engaging and educational creative writing programs for primary students to boost their literacy skills and confidence so that they can tell their own stories. These programs will primarily be delivered as incursions within school settings. You will collaborate with the Story Hunter Coordinator and be part of a small team with big ideas about delivering social impact in the community.

This position is currently casual employment on an ad hoc basis with no minimum hours per week. Training and ongoing professional development will be provided to successful applicants. A training day run by [Story Factory \(Sydney\)](#) will be held on August 23 in the Newcastle CBD and we require all successful Story Hunter Guides to be available.

Key Responsibilities

1. Deliver high quality, engaging and educational creative writing programs to children (Stages 2-3), under direction of the Story Hunter Coordinator.
2. Work independently and collaboratively to deliver workshops and masterclasses to children in a school setting including coordinating attendance rolls, feedback and incursion documents.
3. Liaise with the Story Hunter Coordinator to provide relevant information such as feedback, attendance numbers, or material requirements.
4. Develop strong relationships with children, teachers, parents and community members.
5. Assist with the refinement and improvement of the Story Hunter program.
6. Ensure a clear compliance with NSW Commission for Children and Young People, Newcastle Writers Festival Child Safety Policy and relevant Work Health & Safety requirements.

Essential

1. Experience working with children aged 5 to 12.
2. A love of creative writing.
3. A passion for storytelling and a keen interest in nurturing creativity in others.
4. Ability to problem solve and creatively respond to students' needs and interests.
5. Ability to work independently as well as collaboratively as part of a small team.
6. Strong organisational and administrative skills.
7. Current Working with Children Check or willingness to obtain one.
8. Current NSW driver's licence.
9. COVID-19 vaccination certificate.

Desirable

1. Educational experience, and/or an education degree.